Requirements for Bronze award

Statement of aims

List of Management Committee showing DBS checks if necessary

Equal opportunities statement

Registration form for children

Registers of attendance

Code of conduct and complaints procedure

Job descriptions and role descriptions for staff and volunteers

Staffing and volunteer policy

List of staff and volunteers showing DBS checks

Child protection policy

Health and safety policy

Risk assessments

Offsite procedures

Safeguarding policy statement

Financial rules

Accounts

Petty cash rules

Appropriate insurance cover