**Invitation to attend a compulsory Safeguarding Meeting for all Supplementary Schools**

You need to have a designated Safeguarding Officer in your schools. At this stage, I would like to invite one person from each school to attend the course.

**There will be two parts to this training**:

Part 1: On-line free training which is **free of charge**

Part 2: 3-hour course delivered by ANSS

The on-line training needs to be done before you attend the course.

1. **On-line training**

Go to:

<https://northamptonshirelscb.safeguardingchildrenea.co.uk/Location.aspx>

Please select

Voluntary Sector

Then

Register

You will come to the Dashboard. There are three buttons:

Active Learning

Completed Learning

Requested Learning

Press requested Learning - go to course request and choose:

**Northamptonshire - Safeguarding Everyone - Protecting Children, Young People and Adults at Risk – NAR**

**Or**

**Safeguarding Children in Education - NAR**

Work your way through, make notes as there will be a test at the end! This may take some time. But you can go back to it at any time. You do not have to complete the programme in one sitting. Once you have done the test, print off the certificate and bring it to our Safeguarding Meeting.

**If you have already got an on-line certificate, please bring it along. No need to do another course in this case.**

1. **3-hour Course: All schools need to attend!!!**

Content of the course:

What is child abuse and hate crime and how to report it?

You may attend either course

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| **Date: Tuesday, 10th October 2017** |
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| **Venue: To be advised in Northampton** |
|  |
| **Time: 18.00 – 21.00 hrs** |

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| --- |
| **Date: Saturday, 14th October 2017** |
|  |
| **Venue: to be advised for Wellingborough, Corby and Kettering schools** |
|  |
| **Time: 10.00 – 13.00 hrs** |

**Please fill in and send it back to me by Monday, 2nd of October 2017**

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| Name of Designated Officer attending the course |
|  |
| E-mail: |
| Mobile phone no: |
| Supplementary School: |

If you have any questions, please do not hesitate to contact me.

Kind regards

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